

Form & Amount  
of Bid Security

**LOT I 1. Conduct of Quarterly Meeting of San Carlos City Nutrition Committee (April 2025)**

**MENU:**

1<sup>st</sup> Quarter (20 servings)  
Pancit Palabok with 2 pcs sliced bread  
Bottled water 500ml

2<sup>nd</sup> Quarter (20 servings)  
HAM AND CHEESE SANDWICH  
BOTTLED water 500ml

3<sup>rd</sup> Quarter (20 servings)  
2 pcs Fresh Lumpia per person  
BOTTLED WATER 500ML

4<sup>th</sup> Quarter (20 servings)  
CLUBHOUSE SANDWICH  
BOTTLED WATER 500ML

**LOT V 2. Conduct of Annual Monitoring and Evaluation (May 2025)**

BREAKFAST (3 SERVINGS)  
SUNNY SIDE UP EGG  
PORK TOCINO  
RICE  
BANANA  
COFFEE

LUNCH: (3 SERVINGS)  
MIXED VEGETABLES  
FRIED CHICKEN  
PORK HUMBA  
RICE  
BOTTLED WATER 500ML

DINNER (3 SERVINGS)  
PORK MENUDO  
FRIED BONELESS BANGUS  
RICE  
ANY FRUIT  
BOTTLED WATER 500ML

**LOT II 3. Conduct of Opening and Culminating of Nutrition Month Celebration (July 2025)**

**MENU: NUTRITION OPENING PROGRAM**

SNACKS: 200 servings  
HAMBURGER WITH CHEESE  
BOTTLED WATER 350ML

**MENU: NUTRITION CULMINATION PROGRAM**

SNACKS: 200 servings  
CLUBHOUSE SANDWICH  
BOTTLED WATER 350ML

**LOT III 4. Conduct of Learning Exchange Visit of Barangay Nutrition Scholars to Top Performing City on Nutrition Program Implementation (September 2025)**

Snacks: AM: 45 servings  
TUNA SANDWICH  
BOTTLED JUICE 330ML

Snacks: PM: 45 servings  
HAMBURGER WITH CHEESE  
BOTTLED JUICE 330ML

Lunch: 45 servings  
Pork Humba  
Breaded Chicken  
Sotanghon Guisado  
Rice  
Bottled Juice 250ml  
Bottled Water 500ml

**LOT IV 5. Conduct of Program Implementation Review for Barangays (November 2025)**

Menu: (40 servings)  
Fresh Lumpia, 2 pcs per serve  
Bottled Water, 500ml

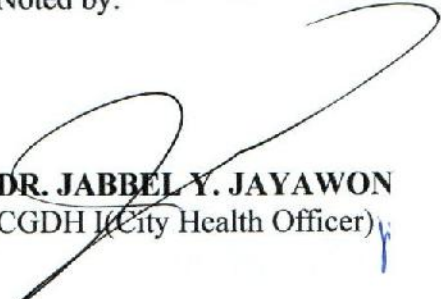
**LOT VII 6. Conduct of Cabality Building for Barangay Nutrition Scholars (December 2025)**

Menu: 50 servings  
Pork Humba  
Breaded Chicken  
Chopsuey  
Rice  
Bottled Water

Prepared by:

  
**ROWENA T. ITABAG**  
Nutrition Officer II

Noted by:

  
**DR. JABEL Y. JAYAWON**  
CGDH II (City Health Officer)

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-03-0560 DATE : March 13, 2025

PURPOSE: FOR USE IN QUARTERLY MEETING AND CULMINATING OF NUTRITION MONTH CELEBRATION IN CONNECTION WITH SAN CARLOS CITY NUTRITION COUNCIL PROGRAM. (CY 2025) TENTATIVE DATES (MARCH; JULY; AUGUST; NOVEMBER 2025)

OFFICE : CHO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , May 6, 2025

PLACE : BAC Secretariat Office/CMO Extension Office

<u>AMOUNT OF CONTRACT</u>		<u>BID SECURITY</u>	
		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	: 5,600.00	: 112.00	: 280.00
Lot 2	: 28,000.00	: 560.00	: 1,400.00
Lot 3	: 16,200.00	: 324.00	: 810.00
Lot 4	: 2,800.00	: 56.00	: 140.00
Lot 5	: 1,980.00	: 39.60	: 99.00
Lot 6	: 2,600.00	: 52.00	: 130.00
Lot 7	: 11,000.00	: 220.00	: 550.00

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
- a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
  - b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
  - c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
  - d) Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P 500.00 ( per City Ordinance No. 23-21, Series of 2023.)

3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
4. Your price offer must be valid for 120 calendar days.
5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD  
ATTY. MA. CHAT H. DELIMA-CORDERO  
City Gov't Dept. Head I-OHRM / BAC Chairman  
BIDS & AWARDS COMMITTEE